



Annual General Meeting Minutes
Tuesday, June 16th, 2020 5:30 pm
Zoom Virtual Meeting

Voting Members

Attending:

Jason Clarke (President)
Clayton
Tiedemann
Grace Kallal
Lyndon Decore
Judi Kendall
Paul Harris (Treasurer)

Michael Paull (Past
President)
Stephen Lau
Jim Wachowich
Andrew Otway
Angela Ferguson
Josh
Ramsbottom
Michael
Lohner

Tim
Marriott
Tim Spellicy
Doug
Warren
Alle
DeMelo
Ryan Young

With Regrets: Doug Goss, Jeff Polovick, Sue Currie, Anna Fahrion, Richard Fahrion, Don Cummings

Staff:

Janet Tryhuba, Executive Director,
Anne Brown, Executive Administrator
Jody Hrabiwchuk , Marketing and Communications Coordinator
Marc Quinn, Manager, Corporate Sponsorship

Guest:

City Councilor, Aaron Paquette
Shannon Troke (King & Co.)
Darren Dagleish (FEMCo)
Cameron John (FEMCo)

- 1. Welcome** to all guests and voting members
- 2. Treaty Six Acknowledgement** - Jason Clarke

The Board of Directors of the Fort Edmonton Foundation respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Motion to Approve Minutes of the 2019 Annual General Meeting.

Motioned: Paul Harris

Seconded: Michael Paull

Motion Carried

4. Finance & Audit Report - Paul Harris and Shannon Troke

- All members were given the 2019 Summary Financial Statements and Audit Report in the Annual Report, and the same was available on screen for review
- Shannon reviewed the report with members and noted highlights of report pgs 10 & 11, a clean audit opinion this year.
- Summary of Operations:
- cash on hand at end of year \$2.7M compared to \$2M in previous year. Up \$650,000.00, the basis for the increase is fundraising success.
- deferred contributions Increase to \$1.6M from \$1M in the previous year; an increase of \$550,000
- \$ 1,023,029 unrestricted that increased \$82,509 from the previous year
- Operations
- Revenue close to previous year \$679,910
- Overall expenses \$590,006
- Change in 2019 from 2018 is the change in the revenue with no operational contribution from FEMCo.
- there was an increase in the unrestricted donations. Also an increase in the administration fees from 10 to 32%
- Overall surplus of \$89,904
- General comments no significant concerns with 2019 Financials and Audit.

Motion to Approve 2019 Financial and Audit as presented by King and Co.

Motioned: Paul Harris

Seconded: Josh Ramsbottom

Motion Carried

5. Governance Report - Andrew Otway

- Governance committee of Andrew, Jim Wachowich, Jason Clarke and Janet Tryhuba have met several times over the year with the focus of broadening the recruitment of members to the board and the Capital Campaign committee and increasing the diversity of the board.
- We added 4 new members to the board and had one departing member, Grady Rowand.
- Thanks to all the board members and welcome and thanks to the new members: Alle Demelo, Angela Ferguson, Michael Lohner and Ryan Young. We really appreciate you all joining.

- Will have an annual commitment letter outlining the responsibility and expectations of the board members going forward.

Motion to Approve the slate of Board of Directors for 2020/2021:

Jason Clarke (President)

Paul Harris (Treasurer)

Michael Paull (Past President)

Stephen Lau (Vice President)

Jim Wachowich

Andrew Otway

Angela Ferguson

Josh Ramsbottom

Michael Lohner

Tim Marriott

Alle DeMelo

Ryan Young

Clayton Tiedemann

Grace Kallal

Andrew noted an error on the notice of the meeting and we are not ready to put forward Kelly Blackett's name at this time.

Motioned: Andrew Otway

Seconded: Michael Paull

Motion Carried

6. President's Report - Jason Clarke

- Great thanks to all for their passion and commitment and to those who came before us for all their good works. Thanks to the Rotary, the City and FEMCo and many organizations that all have been a part of the long lasting legacy of Fort Edmonton Foundation.
- 2019 was an exciting year, it saw the beginnings of tremendous transformation to the park.
- Construction partners Clark Builders and Stantec helped us host several VIP site tours, very energetic and exciting.
- The 50th anniversary event held in May revealed a time capsule, launched our own wine, and hosted the 50th anniversary book and video launch. It was a very special day. Thank you to the committees and friends of the foundation and Honorary Chair, Councillor Sarah Hamilton.
- We had a very successful "Trooper Event" hosted at the Rivercree Entertainment Centre in Enoch by the Rotary in June and a special thanks to Jeff Polovick and Lynn Wyton, co-chairs of the event, and their committee for all their hard work.

- Also had our traditional events, the President's Reception Christmas Pantomime, the Chief Factor's Breakfast and a new 50th Anniversary style "FortStock" Fall Gala. All great fun and successful in raising donations
- Special note to Janet and her team, thank you all for hard work and contributions
- We have a really strong board and committees. Really good leadership from members taking leadership roles on committees.
- We also have grown in volunteer relationships, so thank you to them as well.
- We have grown in relationship with FEF friends in particular with FEMCo and the City of Edmonton from the mayor to several councillors. We are also strengthening and building new relationships with provincial government members and community and corporate relationships.
- We also want to acknowledge that the city has now built a new maintenance facility for our asset the Steam Train.

7. Executive Director's Report - Janet Tryhuba

- 2019 was an amazing year and special thanks to all the volunteer and staff hours from the members of the board and various committees to make it all possible.
- 2020 is and will be a challenging year, a very different time.
- We have been finding new ways of developing and strengthening relationships and making contact with our supporters
- We also have been using this time to do some "housekeeping"; policy development; strategic planning and setting our course for the future; grant seeking and also taking the time to speak with funders that are very important to us.
- We have been pivoting our events as they are not possible at this time, so we have been working on different strategies, creating mini strategies for eg. 50/50 raffle, skip the depot, and promoting our history book getting it out into the community.
- Developing the "Light the Midway" campaign, which is starting this August, we will engage many volunteers to help spread the word. A special thanks to Michael Lohner and Ryan Young for Co-chairing this committee. Also thanks to Clayton Tiedemann, co-chair of the Capital Campaign Cabinet committee.
- Janet shared photos of park construction progress.

8. Transfer of the role Honorary Chief Factor from Tim Spellicy to Councillor Aaron Paquette

- Tim Spellicy has been our honorary Chief Factor for the last two years and has done a fantastic job. We normally would do the transfer of the role of the Chief Factor at the CFB. This year because of Covid 19 we have done it a little bit differently.
- Janet shared a video clip of Tim Spellicy, saying how much he enjoyed the role and how Aaron Paquette is the perfect Honorary Chief Factor and welcoming him to the role. Handing over the sash and the key to the fort.

- Janet shared a video clip of Aaron Paquette receiving the sash and the key to the fort and accepting the role as Honorary Chief Factor. He is very excited and honored to be the first Métis Honorary Chief Factor at Fort Edmonton. It is an exciting time, and he is looking forward to working with all the different people at FEF.
- Aaron put the sash on and the key around his neck.
- All welcomed him to the role and we look forward to working with him, and he stated he is looking forward to it as well.

9. Presentation of Samuel A Dickson Award to Jeff Polovick

- Unfortunately Jeff had a conflict and was unable to join the meeting, and the plaque award will be given to him in the near future. He has previously been a member of FEMCo and also a member of the Sunrise Rotary club that in the past met weekly in the park. He was instrumental in raising \$2M, he led a committee, inspiring his fellow Rotarians in a fundraising campaign that held several very successful events in support of the expansion of the Hotel Selkirk. Thank you to Jeff for all his dedication and hard work.

10. Thank you to all for attending

- Special thank you to all guests and members and staff for attending
- FEF 50th Anniversary video played at adjournment.

Meeting Adjourned 6:30pm