

**DO YOU LOVE
HISTORY?**



**FORT
EDMONTON
FOUNDATION**

DISCOVER HOW YOU CAN MAKE A LASTING IMPACT ON EDMONTON'S RICH HISTORY!

THE FORT EDMONTON FOUNDATION

CALL *for* **VOLUNTEERS**



www.supportfortedmonton.com



OUR HISTORY

Fort Edmonton Park is a cultural gem nestled in the scenic river valley of Alberta's capital city. The Park, opened in 1974, provides visitors with a living history experience. It advances City Council's goal of making Edmonton one of Canada's most livable cities by fostering our heritage, supporting our arts and multicultural communities, and encouraging active lifestyles through recreational opportunities.

The **Fort Edmonton Foundation** (the 'Foundation') was founded in 1969 by a group of dedicated community leaders interested in establishing a visible memorial to the origins of the City of Edmonton.



OUR MISSION

The **Fort Edmonton Foundation** celebrates Edmonton's vivid, diverse history. We achieve this through building community philanthropic support for capital projects and other initiatives within Fort Edmonton Park.



OUR GOALS

To provide the financial resources that enable project development within **Fort Edmonton Park**.

To work in partnership with the Fort Edmonton Management Company to develop **Fort Edmonton Park**.



ROLES

Volunteers are vital to the success of the **Fort Edmonton Foundation**. They are responsible for different roles. The role includes:



Get involved by participating in our events and helping with **Fort Edmonton Foundation** community outreach initiatives! You'll have the opportunity to connect with local residents, promote our mission, and make a meaningful impact. Whether it's assisting at events, engaging with the community, or sharing our vision, your contribution will help strengthen our foundation and enrich **Fort Edmonton Park**.

Volunteers are expected to commit approximately 4-6 hours per month for events and community engagement activities.



You'll connect with the public to raise awareness of our initiatives by attending local events, setting up booths, and sharing promotional materials. You'll engage with the community, answer questions, and promote our mission, helping to build support for our projects.

Volunteers are expected to commit approximately 8-10 hours per month for community outreach initiatives and meetings.

What if you could make a difference in your community—not only for today, not just for your lifetime, but forever?



The **Committees of the Board** at the **Fort Edmonton Foundation** are composed entirely of dedicated volunteers who share a passion for our mission and the community. These committees play a vital role in guiding the foundation's strategic direction, enhancing our governance, and ensuring financial sustainability. By leveraging their diverse skills and expertise, committee members contribute to impactful decision-making and help drive initiatives that benefit Fort Edmonton and its heritage.

Volunteers are expected to commit approximately 2-4 hours per month for committee meetings and related activities.

COMMITTEES OF BOARD



Finance Committee

The **Finance Committee** of the **Fort Edmonton Foundation** plays a vital role in overseeing the organization's financial health and sustainability. Members are responsible for reviewing budgets, monitoring financial performance, and ensuring compliance with regulations. They work collaboratively to develop financial strategies that support our mission and initiatives. By providing guidance on fundraising efforts and resource allocation, the Finance Committee helps secure the foundation's future and enhance our community impact.

Governance Committee

The **Governance Committee** of the **Fort Edmonton Foundation** is essential in ensuring our organization operates with integrity and effectiveness. This committee is responsible for developing and reviewing policies, guiding board member recruitment, and ensuring compliance with legal and ethical standards. By evaluating the foundation's governance practices, the committee helps maintain transparency and accountability. Members play a key role in fostering a strong board culture and supporting strategic planning.

Community and Government Relations Committee

The **Community and Government Relations Committee** of the **Fort Edmonton Foundation** focuses on building strong relationships with local communities and government entities. This committee works to enhance collaboration, advocate for our initiatives, and ensure effective communication between the foundation and stakeholders. Members engage in outreach efforts, represent the foundation at public events, and help align our goals with community needs and government policies. By fostering partnerships and promoting our mission, you can play a key role in strengthening our impact and securing support for our projects.

REQUIREMENTS



VOLUNTEER REQUIREMENTS

Commitment: A willingness to dedicate time and effort to the foundation's initiatives.

Teamwork: Ability to work collaboratively with others and contribute to group discussions.

Communication Skills: Strong verbal and written skills for engaging with the community and stakeholders.

Relevant Experience: Previous experience in finance, governance, outreach, or related fields, depending on the committee.

Passion for Community: A genuine interest in preserving and promoting Fort Edmonton's heritage.

Flexibility: Adaptability to changing tasks and responsibilities as needed.

Specific positions may have additional requirements based on their focus.

HOW TO APPLY

Interested applicants, please contact with Resume and Cover Letter:

Lori Farquharson Persaud, *Executive Director*
Fort Edmonton Foundation

(780) 496-6978
info@supportfortedmonton.com

**WE LOOK FORWARD TO YOUR SUPPORT AND INVOLVEMENT IN MAKING A DIFFERENCE
IN OUR COMMUNITY!**



www.supportfortedmonton.com