

**DO YOU LOVE
HISTORY?**



**FORT
EDMONTON
FOUNDATION**

DISCOVER HOW YOU CAN MAKE A LASTING IMPACT ON EDMONTON'S RICH HISTORY!

**THE FORT EDMONTON FOUNDATION
CALL FOR VOLUNTEERS**



www.supportfortedmonton.com



OUR HISTORY

Fort Edmonton Park is a cultural gem nestled in the scenic river valley of Alberta's capital city. The Park, opened in 1974, provides visitors with a living history experience. It advances City Council's goal of making Edmonton one of Canada's most livable cities by fostering our heritage, supporting our arts and multicultural communities, and encouraging active lifestyles through recreational opportunities.

The **Fort Edmonton Foundation** (the 'Foundation') was founded in 1969 by a group of dedicated community leaders interested in establishing a visible memorial to the origins of the City of Edmonton.



OUR MISSION

The **Fort Edmonton Foundation** raises capital, support, and awareness to preserve, enhance, and promote Fort Edmonton Park as a place where visitors can feel and experience the sights, sounds, smells, tastes, and textures of the Edmonton region's diverse history—including Indigenous and pre-contact stories.

OUR VISION



Through **philanthropy and community partnerships**, Fort Edmonton Foundation supports capital projects, and outreach initiatives, to create an inclusive space where visitors can be inspired by the past, contextualize the present, and project their future.

OUR VALUES



Community (Community & Partnerships)

We are dedicated to building strong, respectful relationships with community members, and partners. Our work reflects the diverse cultural and historical narratives that make up the Edmonton region.

Integrity (Integrity & Stewardship)

We manage financial resources with care and transparency, ensuring that donations directly support our Mission and Vision. We honor and support the integrity of Fort Edmonton Park's historical authenticity while expanding opportunities for reflection and future growth.

Welcoming (Removing Barriers)

We are committed to supporting an inclusive and accessible environment at Fort Edmonton Park, providing experiences that connect visitors with the Edmonton region's rich and varied history.

Sustainability (Sustainability & Legacy)

We focus on the long-term sustainability of the Fort Edmonton Foundation, to ensure Fort Edmonton Park remains a vital historical and cultural resource for future generations.

Inspiration (History and Knowledge)

We believe history's authentic stories, real experiences, and meaningful connections to the past can inspire learning and provoke reflection and growth.

OUR GOALS



To provide the financial resources that enable project development within **Fort Edmonton Park**.

To work in partnership with the City of Edmonton to develop **Fort Edmonton Park**.

ROLES

Volunteers are vital to the success of the **Fort Edmonton Foundation**. They are responsible for different roles. The role includes:



Get involved by participating in our events and helping with **Fort Edmonton Foundation Street Team**! You'll have the opportunity to connect with local residents, promote our mission, and make a meaningful impact. Whether it's assisting at events, engaging with the community, or sharing our vision, your contribution will help strengthen our foundation and enrich **Fort Edmonton Park**.

Volunteers are expected to commit approximately 4-6 hours per month for events and community engagement activities.



Get involved through **Community Outreach** by connecting with the public and raising awareness about our initiatives. You'll attend local events, help set up booths, and share promotional materials with visitors. Whether you're answering questions, engaging with community members, or promoting our mission, your involvement helps build support for our projects and strengthens the connection between the Foundation and the community.

Volunteers are expected to commit approximately 8-10 hours per month for community outreach initiatives and meetings.



The **Committees of the Board** at the **Fort Edmonton Foundation** are composed entirely of dedicated volunteers who share a passion for our mission and the community. These committees play a vital role in guiding the foundation's strategic direction, enhancing our governance, and ensuring financial sustainability. By leveraging their diverse skills and expertise, committee members contribute to impactful decision-making and help drive initiatives that benefit Fort Edmonton and its heritage.

Volunteers are expected to commit approximately 2-4 hours per month for committee meetings and related activities.

What if you could make a difference in your community—not only for today, not just for your lifetime, but forever?

COMMITTEES OF THE BOARD



Finance Committee

The **Finance Committee** of the **Fort Edmonton Foundation** plays a vital role in overseeing the organization's financial health and sustainability. Members are responsible for reviewing budgets, monitoring financial performance, and ensuring compliance with regulations. They work collaboratively to develop financial strategies that support our mission and initiatives. By providing guidance on fundraising efforts and resource allocation, the Finance Committee helps secure the foundation's future and enhance our community impact.

Governance Committee

The **Governance Committee** of the **Fort Edmonton Foundation** is essential in ensuring our organization operates with integrity and effectiveness. This committee is responsible for developing and reviewing policies, guiding board member recruitment, and ensuring compliance with legal and ethical standards. By evaluating the foundation's governance practices, the committee helps maintain transparency and accountability. Members play a key role in fostering a strong board culture and supporting strategic planning.

Community and Government Relations Committee

The **Community and Government Relations Committee** of the **Fort Edmonton Foundation** focuses on building strong relationships with local communities and government entities. This committee works to enhance collaboration, advocate for our initiatives, and ensure effective communication between the foundation and stakeholders. Members engage in outreach efforts, represent the foundation at public events, and help align our goals with community needs and government policies. By fostering partnerships and promoting our mission, you can play a key role in strengthening our impact and securing support for our projects.

FEF Committee

The **FEF CARES Committee** of the **Fort Edmonton Foundation** is essential in ensuring that more children and families are able to access and experience Fort Edmonton Park. This committee supports fundraising, outreach, and relationship-building efforts that expand access to programming. The committee helps strengthen connections with donors, partners, and the broader community. By fostering meaningful relationships and community engagement, it helps remove barriers to participation and ensures more inclusive access to history, culture, and education. Members play a key role in advancing the program's impact and supporting its long-term sustainability.

REQUIREMENTS



VOLUNTEER REQUIREMENTS

Commitment: A willingness to dedicate time and effort to the foundation's initiatives.

Teamwork: Ability to work collaboratively with others and contribute to group discussions.

Communication Skills: Strong verbal and written skills for engaging with the community and stakeholders.

Relevant Experience: Previous experience in finance, governance, outreach, or related fields, depending on the committee.

Passion for Community: A genuine interest in preserving and promoting Fort Edmonton's heritage.

Flexibility: Adaptability to changing tasks and responsibilities as needed.

Specific positions may have additional requirements based on their focus.

HOW TO APPLY

Interested applicants, please contact with Resume and Cover Letter:

Lori Farquharson Persaud, *Executive Director*
Fort Edmonton Foundation

(780) 496-6978
info@supportfortedmonton.com

**WE LOOK FORWARD TO YOUR SUPPORT AND INVOLVEMENT IN MAKING A DIFFERENCE
IN OUR COMMUNITY!**

