

DO YOU LOVE HISTORY?

Apply Now
Board of Directors

Our Mission, Vision, and Values are in support of projects and initiatives that deliver a historically authentic experience in engaging and innovative ways.

OUR MISSION

Fort Edmonton Foundation raises capital, support, and awareness to preserve, enhance, and promote Fort Edmonton Park as a place where visitors can feel and experience the sights, sounds, smells, tastes, and textures of the Edmonton region's diverse history—including Indigenous and pre-contact stories.

OUR VISION

Through philanthropy and community partnerships, Fort Edmonton Foundation supports capital projects, and outreach initiatives, to create an inclusive space where visitors can be inspired by the past, contextualize the present, and project their future.

ABOUT US

Fort Edmonton Park is a cultural gem nestled in the scenic river valley of Alberta's capital city. The Park, opened in 1974, provides visitors with a living history experience. It advances City Council's goal of making Edmonton one of Canada's most livable cities by fostering our heritage, supporting our arts and multicultural communities, and encouraging active lifestyles through recreational opportunities.

The **Fort Edmonton Foundation** (the 'Foundation') was founded in 1969 by a group of dedicated community leaders interested in establishing a visible memorial to the origins of the City of Edmonton.

VALUES

COMMUNITY

(COMMUNITY & PARTNERSHIPS)

We are dedicated to building strong, respectful relationships with community members, and partners. Our work reflects the diverse cultural and historical narratives that make up the Edmonton region.

INTEGRITY

(INTEGRITY & STEWARDSHIP)

We manage financial resources with care and transparency, ensuring that donations directly support our Mission and Vision.
We honor and support the integrity of Fort Edmonton Park's historical authenticity while expanding opportunities for reflection and future growth.

WELCOMING

(REMOVING BARRIERS)

We are committed to supporting an inclusive and accessible environment at Fort Edmonton Park, providing experiences that connect visitors with the Edmonton region's rich and varied history.

SUSTAINABILITY

(SUSTAINABILITY & LEGACY)

We focus on the long-term sustainability of the Fort Edmonton Foundation, to ensure Fort Edmonton Park remains a vital historical and cultural resource for future generations.

INSPIRATION

(HISTORY AND KNOWLEDGE)

We believe history's authentic stories, real experiences, and meaningful connections to the past can inspire learning and provoke reflection and growth.



ROLE OF THE BOARD OF DIRECTORS

The Board of the [Fort Edmonton Foundation](#) are community volunteers who are responsible for the good governance and organizational direction of the Foundation. With a fundraising focus, the Board are responsible for:



The establishment of policies designed to achieve the defined objectives.

Oversight and control of the assets of the Foundation.

Development of the strategic plan for the Foundation

Defining the objectives of the Foundation in alignment with the strategic plan.

Participating regularly in board meetings (to a maximum of 10 meetings per year including one Board Retreat).

Participating on a minimum of one or more Board Committees or Subcommittees as required.

Recruitment and oversight of an Executive Director to manage and lead the Foundation operations.

Raising funds for the Foundation through their personal philanthropy and actively engaging the support of others.

Attending Fort Edmonton Foundation fundraising events.

Acting as an Ambassador and advocate for Fort Edmonton and the Fort Edmonton Foundation.

COMMITTEES OF THE BOARD

FINANCE COMMITTEE

The **Finance Committee** of the **Fort Edmonton Foundation** plays a vital role in overseeing the organization's financial health and sustainability. Members are responsible for reviewing budgets, monitoring financial performance, and ensuring compliance with regulations. They work collaboratively to develop financial strategies that support our mission and initiatives. By providing guidance on fundraising efforts and resource allocation, the Finance Committee helps secure the foundation's future and enhance our community impact.

GOVERNANCE COMMITTEE

The **Governance Committee** of the **Fort Edmonton Foundation** is essential in ensuring our organization operates with integrity and effectiveness. This committee is responsible for developing and reviewing policies, guiding board member recruitment, and ensuring compliance with legal and ethical standards. By evaluating the foundation's governance practices, the committee helps maintain transparency and accountability. Members play a key role in fostering a strong board culture and supporting strategic planning.

COMMUNITY AND GOVERNMENT RELATIONS COMMITTEE

The **Community and Government Relations Committee** of the **Fort Edmonton Foundation** focuses on building strong relationships—with community leaders, partners, donors, and all levels of government. It plays a key role in raising awareness, supporting fundraising, and helping the Foundation connect with the people and organizations that support its work. Strong relationships create opportunities—for funding, partnerships, and broader community impact. This committee helps ensure the Foundation is well-connected and positioned for growth, and plays an important role in supporting a small team by extending its reach and capacity.

FEF CARES COMMITTEE

The **FEF CARES Committee** of the **Fort Edmonton Foundation** is essential in ensuring that more children and families are able to access and experience Fort Edmonton Park. This committee supports fundraising, outreach, and relationship-building efforts that expand access to programming. The committee helps strengthen connections with donors, partners, and the broader community. By fostering meaningful relationships and community engagement, it helps remove barriers to participation and ensures more inclusive access to history, culture, and education. Members play a key role in advancing the program's impact and supporting its long-term sustainability.



BOARD GOVERNANCE AND RESPONSIBILITIES

TIME COMMITMENT

Directors are expected to make a time commitment of approximately four (4) to six (6) hours a month for board and committee meetings, events, and fundraising activities.

ELECTION AND APPOINTMENT OF DIRECTORS

Directors are required to commit for a two-year term, which is reviewed annually at the next Annual General Meeting.

BOARD MEMBER REQUIREMENTS

As per the Articles of Association, the voting members of the organization *must* pay a membership fee (currently \$25/year). Board Members/Directors are expected to be a member of the organization and pay the annual fee by Annual General Meeting.

Directors are required to comply with the Code of Conduct, *provide* a Police Information Check and adhere to the Confidentiality policies of the Foundation.

HOW TO APPLY

Interested applicants, please send in your *Resume* and a *Cover Letter* to:

Lori Farquharson Persaud, *Executive Director*
Fort Edmonton Foundation

(780) 496-6978
info@supportfortedmonton.com

